

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF OCTOBER 17, 2016
3 P.M., BIBB GRAVES CONFERENCE ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Monday, October 17, 2016, in the Board Room of Bibb Graves Hall. The following members were present: Dr. David Brommer, Dr. Greg Carnes, Ms. Sarah Green, Dr. Molly Vaughn for Ms. Jennifer Irons, Dr. Kevin Jacques, Mr. Bret Jennings, Dr. Lamont Maddox for Dr. Katie Kinney, Dr. Marilyn Lee, Dr. Lee Renfroe, Mr. David Shields, and Dr. John Thornell. Chairperson Scott Infanger presided.

Call of Meeting to Order

Dr. Infanger called the meeting to order.

Course Evaluation Committee Report which contains a Request for Revisions to Section 3.15.1 and Appendix 3.D of the Faculty Handbook (Lamont Maddox)

Dr. Lee made a motion and Dr. Renfroe seconded the motion to consider this an item to be reviewed by the Academic and Student Affairs Committee possibly followed by the Faculty Senate and SGA, the determination of which will be made by the SGEC following ASA Committee review. The motion was approved unanimously.

Approval of Agenda

The agenda was approved by acclamation.

Approval of Minutes of the Meeting of September 19, 2016

The minutes were approved by acclamation.

Report from the Chair

Chair Infanger reported the following: (a) based on a question raised within a meeting of a Shared Governance committee, a review of the Shared Governance Document revealed that Robert's Rules of Order Newly Revised governs Shared Governance Committees in all cases to which they are applicable and in which they are not inconsistent with the regulations of the Shared Governance document and any special rules of order the Shared Governance Executive Committee may adopt as per RONR § 56, pp. 561-562; (b) a review of the Shared Governance Document may be necessary to ensure that all appropriate layers of input/concurrence are being covered before an item reaches the President for final approval (i.e., review by a Vice President of proposals submitted by committees that report to a VP but on which the VP may not serve as a member); and (c) the following SGEC members volunteered to serve with Chair Infanger on a subcommittee to plan Shared Governance Committee Chair Orientation: Lee Renfroe, Marilyn Lee, and Bret Jennings.

Nomination of Kimberly Greenway (or Ryan Zayac) as the member of the Strategic Planning and Budget Study Committee to serve as a voting member on the Institutional Effectiveness Committee – Kimberly/Ryan would complete the final year of the three-year term Miranda Bowie was serving until her term on the SPBS Committee ended this summer

Dr. Lee made a motion and Dr. Jacques seconded the motion to recommend to President Kitts the appointment of Kimberly Greenway to fill the voting position on the Institutional Effectiveness Committee as a member of the Strategic Planning and Budget Study Committee (Miranda Bowie replacement). The motion was approved unanimously.

Nomination of Cameron Gren to serve on the Curriculum Committee as the replacement for Keith Lindley who left UNA employment

Dr. Renfroe made a motion and Dr. Jacques seconded the motion to recommend to President Kitts the appointment of Cameron Gren to fill the Arts and Sciences faculty position (Keith Lindley replacement) on the Curriculum Committee. The motion was approved unanimously.

Comments from Constituent Representatives

For the SGA, Sarah Green reported on a successful SGA Past Presidents' Breakfast during homecoming weekend activities and announced that preparations are underway for Title IX Week activities. For the Staff Senate, Dr. Jacques reported the following: the Senate is working to seek clarification on policies regarding compensatory time for non-exempt employees, initial discussions are being held relative to participation with Advancement on a "Give Day" event with employees and students, and participation is encouraged at an ODIE-sponsored workshop to support the university's goal of promoting an inclusive campus environment, the details of which will be shared via e-mail by Kevin Jacques through Renee Vandiver. For the staff, Mr. Jennings reported on successful homecoming weekend activities. For the Faculty Senate, Dr. Brommer reported the Faculty Senate is focused on one major activity this week, an open form with faculty on proposed revisions to the promotion and tenure policies to be held at 3:30 p.m. on October 19 in the Commons Building large lecture hall. For the Administration, Mr. Shields and Dr. Thornell encouraged campus participation at the November First Fridays event in downtown Florence that will be a UNA-highlighted event and in the Economic Impact survey that was issued to employees this date.

The meeting adjourned at 3:35 p.m.

Dr. Scott Infanger, Chairperson